

Village of Jemez Springs  
Planning and Zoning Commission  
Regular Meeting Minutes  
June 16, 2022 at 6:30 p.m.  
Josephine Shephard Memorial Building Conference Room

1. Mike Nealeigh called the meeting to Order at 18:34.
  - a. Members present: Mike Nealeigh (Chair), Talia Michelle (Sec), Sarah Swarttouw (Vice Chair), and Susanna Cooper
  - b. Members absent: Betsy Daub
  - c. Guests: Cindy Lewis, Johnny & Ginger Trujillo
2. Introduction of Guests
3. Agenda was approved as presented.
4. Previous Meeting's Minutes (April 21, 2022) were approved as presented.
5. For public input, the process for requesting various permits and zoning actions, and related forms, has been updated on the Village website <https://jemezsprings-nm.gov/planning-zoning/>
6. Old Business
  - a. Commnet Wireless Telecommunications Facility update: They have received approval from NM SHPO, and are still waiting for FAA for height (me, tower expected to be done around Sept 2022 and Alexis will be out to do the NIER first and baseline reading. Commnet has generously donated \$10,000 to the River Walk project.
  - b. The Village Trustees tabled the DRVP Ordinance for further consideration/modification.
  - c. Fee structure for zoning permits and applications guidance from Municipal League Lawyer Jared Najjar is simply that fees be reasonable.
7. New Business
  - a. Short-term Occupancy Rental Conditional Use Permit request by Susan Moeckli for property at 16783 Hwy 4. A letter of concern was received from one of the neighbors notified of the application as part of the conditional use permit process. Cindy Lewis, as a representative for Susan Moeckli, responded to these concerns. The Commission voted to approve the permit with the proviso that the Commission contact the neighbor who sent in the letter and provide assurances and information on what actions are available to them in the event they have issues in the future.
  - b. Short-term Occupancy Rental Conditional Use Permit request by Debi Peterson for property at 48 Canyon Circle – is not ready for the Commission to act on.
  - c. Building Permit application submitted by Johnny Trujillo for property located on Hwy 4 between Sandoval Road and the north bridge was approved.
8. Ordinance Review
  - a. Continuation of Chapter 130 review was postponed.
9. Planning Issues
  - a. Status of Leyba Land park as site for municipal offices – on hold because contractor cannot be
  - b. The Fitzgerald Park toilets have been converted to new flushing toilets and are cleaned 2 times per week.
  - c. Status of Jemez River Walk project – Contractor has been secured and work is expected to begin in the Fall.
  - d. Funding for Dark Sky Ordinance of \$138,000 has been secured.
10. Meeting adjourned at 19:48